



SUPREME COURT OF GEORGIA

Atlanta April 6, 2011

The Honorable Supreme Court met pursuant to adjournment.
The following order was passed:

It is ordered that Uniform Superior Court Rules 4.2 (relating to entry of appearance of an attorney) and 6.2 (relating to motions) be amended and that new Rule 47 (relating to adoption petitions) be approved effective May 5, 2011. It is further ordered that Rule 39.7 (relating to required forms) be amended and that Uniform Superior Court Forms SC-6, SC-6.1, SC-6.2, SC-6.3, SC-6.4, and SC-6.5 (relating to sentencing) be approved effective January 1, 2012, as follows:

Rule 4.2. Entry of Appearance and Pleadings.

No attorney shall appear in that capacity before a superior court until the attorney has entered an appearance by filing a signed entry of appearance form or by filing a signed pleading in a pending action. An entry of appearance and all pleadings shall state:

- (1) the style and number of the case;
- (2) the identity of the party for whom the appearance is made; and
- (3) the name, assigned state bar number, current office address, telephone number, fax number, and e-mail address of the attorney (the attorney's e-mail address shall be the e-mail address registered with the State Bar of Georgia).

The filing of any pleading shall contain the information required by this paragraph and shall constitute an appearance by the person(s) signing such pleading, unless otherwise specified by the court. The filing of a signed entry of appearance alone shall not be a substitute for the filing of an answer or any other required pleading. The filing of an indictment or accusation shall constitute an entry of appearance by the district attorney.

Any attorney who has been admitted to practice in this state but who fails to maintain active membership in good standing in the State Bar of Georgia and who makes or files any appearance or pleading in a superior court of this state while not in good standing shall be subject to the contempt powers of the court.

Within forty-eight hours after being retained, an attorney shall mail to the court and opposing counsel or file with the court the entry of his appearance in the pending matter. Failure to timely file shall not prohibit the appearance and representation by said counsel.

Rule 6. Motions in Civil Actions.

Rule 6.2. Reply.

Unless otherwise ordered by the judge, each party opposing a motion shall serve and file a response, reply memorandum, affidavits, or other responsive material not later than 30 days after service of the motion. Such response shall include or be accompanied by citations of supporting authorities and, where allegations of unstipulated facts are relied upon, supporting affidavits or citations to evidentiary materials of record. [In State Court, see State Court Rule 6.2.]

Rule 39.7. Required Forms.

The forms listed below shall be required for use in all superior courts in this state:

SC-1 Summons

SC-2 Sheriff's Entry of Service

SC-3 Service by Publication

SC-4 Notice of Publication

SC-5 Writ of Fieri Facias

SC-6 Final Disposition Felony Confinement Sentence

SC-6.1 Final Disposition First Offender or Conditional Discharge Sentence

SC-6.2 Final Disposition Felony Sentence With Probation

SC-6.3 Final Disposition Misdemeanor Sentence With Probation

SC-6.4 Special Conditions of Probation

SC-6.4(A) Index of Special Conditions

SC-6.4(B) Inventory of Special Conditions

SC-6.4(C) Sex Offender Special Conditions of Probation

SC-6.4(D) Special Conditions of Probation For Conviction of an Offense Against a Minor or a Dangerous Sexual Offense

SC-6.4(E) Special Condition of Probation for Violation of O.C.G.A. § 16-5-90 or § 16-5-91 (Stalking or Aggravated Stalking)

SC-6.5 Final Disposition Continuation of Sentence

SC-7 Exemplification

SC-8 Witness Subpoena

SC-9 Subpoena for the Production of Evidence

SC-9.1 Subpoena for the Production of Evidence at a Deposition

SC-13 Civil Case Initiation Form

SC-14 Civil Case Disposition Form

Rule 47. Adoption - Expediting Uncontested Agency Adoption Hearings.

(A) In order to expedite and bring finality to petitions for adoptions brought under OCGA § 19-8-4, a Superior Court judge should conduct a final hearing as provided in OCGA § 19-8-14(e) and (f) on a petition for adoption pursuant to OCGA § 19-8-4

within fifteen days of receipt by the judge of certification by the petitioner or petitioner's counsel that all statutory requirements are complete. In the event the judge is unable to conduct the hearing within fifteen days, the hearing should be conducted as soon thereafter as possible.

(B) In order to expedite the hearing of an uncontested adoption, a judge may, with the consent of the petitioner or petitioner's counsel, conduct a final hearing in any county in the judge's circuit regardless of the county in which the petition was filed.

(C) The required certification shall state as follows:

I certify that all statutory requirements for the grant of this adoption have been met and the matter is ready to be heard. The undersigned consents to the judge hearing this matter in any county of the circuit.

SUPREME COURT OF THE STATE OF GEORGIA
Clerk's Office, Atlanta

I hereby certify that the above is a true extract from
the minutes of the Supreme Court of Georgia

Witness my signature and the seal of said court hereto
affixed the day and year last above written.

 Clerk