Service Upon Minor or Adult Ward through Service Upon Guardian

INSTRUCTIONS

I. Specific Instructions

1. This form is to be used when serving a minor or adult ward pursuant to O.C.G.A. §15-9-17. It will be inserted by the court at the appropriate place in the underlying proceedings.

2. With respect to service upon an adult ward, this form should only be used after the person has been adjudicated to be an incapacitated adult.

3. When this form is used, Uniform Probate Court Rule 5.6 (D) applies. It provides, "Unless the court specifically assumes the responsibility, it is the responsibility of the moving party, in connection with any citation which must be served by mail, including without limitation a citation concerning an application for year's support, to provide to the court a properly stamped envelope, addressed to each interested party, with the return address of the probate court appearing thereon."

II. General Instructions

General instructions applicable to all Georgia probate court standard forms are available in each probate court.

PROBATE COURT OF _____ COUNTY

STATE OF GEORGIA

IN RE:	)	**ESTATE NO.** _____
	)	
_____,	)	**(TYPE OF PROCEEDING):** _____
DECEASED/MINOR/WARD	)	_____
	)	**PETITION OF** _____
	)	**(TO) (FOR)** _____
	)	_____

CERTIFICATE OF MAILING

This is to certify that I have this date forwarded by certified mail to _____

_____, minor/ward, a copy of the following document(s) concerning the above proceeding:

(Check one:)

_____ the petition, order for citation and citation.

_____ [list document(s)] _____.

_____ Date

_____ PROBATE CLERK/DEPUTY CLERK

ACKNOWLEDGMENT AND CERTIFICATE OF SERVICE

I hereby acknowledge service of a copy of the document(s) listed in the above certificate of mailing and certify that I have delivered a copy of such document(s) to said minor/ward.

_____ Date

_____ (Legal Guardian) (Guardian ad Litem)